

**PORT FREEPORT  
POSITION DESCRIPTIONS**

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**Department: Operations**

**Section: 4.**

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**CRANE OPERATOR  
FACILITIES and EQUIPMENT MAINTENANCE**

**POSITION DESCRIPTION**

Under the general supervision of the Terminal Manager/Operations Supervisor, the incumbent:

**Performs skilled operations of the crane and perform maintenance and repairs of Port Freeport's facilities and equipment.**

Other duties and responsibilities assigned by the Terminal Manager.

**TYPICAL TASKS**

The following tasks are representative of those expected of the incumbent. They are not intended to be a comprehensive listing of all tasks, just an indication of the type and scope of responsibilities.

Operates crane safely with the capability of moving a minimum of 18 containers per hour. However there will also be different types of lifts required.

Inspects, repairs and maintains buildings, offices, warehouses, roadways, docks, and property.

Inspects and maintains component parts of plumbing and electrical machinery including terminal lighting, and dock levelers. Maintains this machinery in accordance with manufacturer guidelines in a safe and timely manner.

Diagnose and repair component parts of electrical machinery, mechanical machinery and electronic equipment.

**KNOWLEDGE, SKILLS AND ABILITIES**

The following knowledge, skills and abilities are representative of those expected of the incumbent. They are not intended to be a comprehensive listing of all attributes, just an indication of the type and scope of expected activities.

Considerable knowledge of plumbing, electrical and basic carpentry related to the repair and maintenance of buildings, warehouses and terminal facilities.

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Ability to use hand tools, hoist, pressure gauges, electrical meters, drills, grinding wheels, and other tools proficiently to carry out assigned tasks.

Good knowledge of tools, equipment, and related maintenance manuals.

Must be familiar with paints for painting various types of materials.

Ability to follow oral and written instructions and communicate effectively with others.

Must be able to pass a complete background check.

Functional verbal and written communication skills in the English language.

Must be able to read and use factory manuals and blue prints as required to fulfill job assignments.

Must be able to pass a Drug & Alcohol Test.

Be available to work shift work and for emergency call out.

#### EDUCATION AND QUALIFICATIONS

The following are representative education and experience criteria of a person who could be successful in this position:

High School Diploma or GED Certificate. Certificate from Vocational Trade School would be desirable.

Candidate must have two (2) years of basic maintenance and repair experience.

Must complete certification to operate Port Crane within 30 days. The Port will provide certification.

Must have a valid Texas Operator's License.

Ability to operate automobile, forklift, man lift, tractor and sweeper. Forklift operation certification is required.

Must follow all Port safety & security Plan Practices & Procedures.

Must possess or have the ability to possess a TWIC.

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**PHYSICAL, MENTAL AND VISUAL EFFORT**

The following are representative physical, mental and visual efforts expected of the incumbent. They are not intended to be a comprehensive listing of all requirements, just an indication of the type and scope of expected incumbent activities.

Ability to climb stairs and work at heights.

Ability to lift, push, or carry objects weighing up to one hundred (100) pounds.

Ability to work under conditions with exposures to fumes, dust, odors, and loud noises.

Work in adverse weather conditions.